

Officers:

Shanell Owen, President
Stacey Brownfield, Vice-President
Lorene Krumm, Secretary/Treasurer



Mailing Address:

1751 College Avenue
Elko, NV 89801
Phone: 775-777-7126
Facsimile: 775-777-7129

**NEVADA MUNICIPAL CLERKS' ASSOCIATION
SPECIAL MEETING**

Monday, April 11, 2011

3:00 P.M.

Teleconference Number – 1-(888)-363-4734 - Guest Code 6271989

Nevada City Clerks

Lorene Krumm
Boulder City

Patrice Lytle
Caliente

LaDawn Lawson
Carlin

Shanell Owen
Elko

Jim Alworth
Ely

Gary Cordes
Fallon

Lena Shumway
Fernley

Sabrina Mercadante
Henderson

Beverly K. Bridges
Las Vegas

Lisa Booth
Lovelock

Cherry Lawson
Mesquite

Karen Storms
North Las Vegas

Lynette Jones
Reno

Linda K. Patterson
Sparks

Catherine S. Smith
Wells

Anna Bartlome
West Wendover

Eddy D. Davis
Winnemucca

Linda Huntsberger
Yerington

- Welcome and Introduction – President – Shanell Owen, MMC
- Disbursement of Remaining 2010 IIMC Reno/Tahoe Conference Funds
- 2011 Nevada Clerk Institute, UNR, Extended Studies
 - July 25-29, 2011
"Beginning Nevada Municipal and County Clerks Institute" - This five-session professional development program provides training and development in management, accounting, legislative issues, communication and leadership for municipal, county and deputy clerks, recorders, city secretaries, legislative administrators and other elected and appointed officials, offered by Extended Studies at the University of Nevada, Reno. Held Monday-Thursday, July 25-28, 8 a.m.-5 p.m.; and Friday, July 29, 8 a.m.-3 p.m. at the University's Continuing Education Building, 1041 N. Virginia St., Reno. Course fee: \$850 by July 7 (\$1,050 after July 7), includes course materials, parking, breakfast, lunch and refreshment breaks each day. Registration and information: (775) 784-4062 or 1-800-233-8928. For more about Extended Studies courses or to register online, visit and search by course title: <http://www.extendedstudies.unr.edu> . For an at-a-glance calendar of Spring/Summer 2011 classes, visit http://www.extendedstudies.unr.edu/prodev_certificates.htm .
 - July 27-29, 2011
"Advanced Nevada Municipal and County Clerks Institute" - This three-session professional development program provides training and development in management, accounting, legislative issues, communication and leadership for municipal, county and deputy clerks, recorders, city secretaries, legislative administrators and other elected and appointed officials, offered by Extended Studies at the University of Nevada, Reno. Held Wednesday-Thursday, July 27-28, 8 a.m.-5 p.m.; and Friday, July 29, 8 a.m.-3 p.m. at the University's Continuing Education Building, 1041 N. Virginia St., Reno. Course fee: \$500 by July 7 (\$700 after July 7), includes course materials, parking, breakfast, lunch and refreshment breaks each day. Registration and information: (775) 784-4062 or 1-800-233-8928. For more about Extended Studies courses or to register online, visit and search by course title: <http://www.extendedstudies.unr.edu> . For an at-a-glance calendar of Spring/Summer 2011 classes, visit http://www.extendedstudies.unr.edu/prodev_certificates.htm .
- General Business – Next Annual Meeting to be held October 5, 6, or 7th in Mesquite.
- Adjournment

Dated this 6th day April, 2011.

Shanell Owen, MMC
President