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# *International Institute of Municipal Clerks* **REGION VIII UPDATE**

JANUARY 2008

Arizona • Colorado • Idaho • Montana • Nebraska • New Mexico  
Nevada • North Dakota • South Dakota • Utah • Wyoming



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## NEWS FROM THE DIRECTORS

Happy New Year Fellow Clerks!

We hope that 2008 is a healthy and prosperous year for each of you!

It is our intent to keep our Region VIII clerks updated on developing IIMC news on a quarterly or biannual basis and include state reports. If you are interested in contributing news or articles for upcoming editions, please contact your Region VIII directors.

The IIMC Board of Directors' annual mid-year board meeting was held on October 26, 2007, in Orlando. The following includes key areas addressed at the meeting.

### BUDGET AND PLANNING COMMITTEE

We are pleased to report that IIMC's 2007 budget was projected to end with a \$5,463 surplus. Additionally, it is anticipated that the 2008 budget will end with a \$622 surplus. This could

not have happened without IIMC's professional Staff and Executive Board tightening their belts and cutting various expenditures - KUDOS to all of them for their efforts.

Further, IIMC was able to pay back MCEF for the money borrowed during a difficult financial period. Please join us in thanking MCEF for the loan. If you have any questions on IIMC's budget, please feel free to call us.

### IIMC PROGRAM REVIEW AND CERTIFICATION COMMITTEE

The IIMC Board approved the Program Review and Certification Committee's recommendation to grant points for participation in Athenian Leadership Dialogues (ALS) as follows:

**CONTINUED ON THE NEXT PAGE ...**



## NEWS FROM THE DIRECTORS continued

- Experience points for the CMC designation
- Professional and Social Contribution points for the MMC designation, according to the provisions of the IIMC Education Guidelines on pages 14 and 21, respectively.

### MUNICIPAL CLERKS EDUCATION FOUNDATION (MCEF) ANNOUNCES NEW ANNUAL CONFERENCE GRANTS PROGRAM

MCEF, the fundraising arm of IIMC and provider of annual scholarships, education programs, research, conference speakers and distance learning opportunities, approved a new Grant Program that offers eligible members complimentary registration to attend an IIMC Annual Conference.

The MCEF Grant Program allows up to two IIMC members in each Region an opportunity to apply for the MCEF Grant to attend an IIMC Annual Conference, beginning with the May 2008, conference in Atlanta, GA! If you meet the criteria and are interested in applying for an MCEF Grant, download an application found on IIMC's web page, complete and submit to MCEF (NOTE DEADLINE: January 31, 2008).

### RE-CAP OF NOMINATION FOR REGION VIII DIRECTOR

During the 2006 IIMC Conference held in Anaheim California, Region VIII members held a meeting and reached a consensus that every state within Region VIII should be given an opportunity to have representation at the IIMC Board level. IIMC has provided a list indicating which states have had representatives serve on the IIMC Board of Directors. The information below was received:

Arizona – 1979, 1984, 1993, 2006  
Colorado – 1982, 1985, 1988, 1999  
Idaho – None  
Montana – 1994  
Nebraska – 1982, 1991, 1999, 2005  
Nevada – None  
New Mexico – 1979, 1990, 1997, 2001  
North Dakota – None  
South Dakota – None  
Utah – 1987, 1988, 1996, 2002  
Wyoming – None

Members agreed that our organization would benefit by establishing a Region VIII agreement whereby we have a standing list indicating which state should have a representative serve on the Board next. Once a Board opening occurs, the list will be referenced when contacting the state's president asking them to provide a nominee to serve on the Board. If they do not wish to nominate anyone, we will then

move down the state list. Based on the foregoing information, the list below identifies which state should be in line to have a representative serve on the IIMC Board of Directors. (Note: In some cases a drawing was held to establish the ranking.)

- |                                   |               |
|-----------------------------------|---------------|
| 1. Nevada ('07)                   | 6. Montana    |
| 2. North Dakota<br>(declined '08) | 7. Colorado   |
| 3. Idaho ('08)                    | 8. New Mexico |
| 4. South Dakota                   | 9. Utah       |
| 5. Wyoming                        | 10. Nebraska  |
|                                   | 11. Arizona   |

In order to honor the Region VIII Agreement, we ask that states not submit a nomination until their turn in the rotation based on this listing.

This year, North Dakota's President was contacted to seek their nomination for Region VIII Director; however, because many cities/towns in North Dakota are not members of IIMC, they elected not to offer a nomination. Moving forward, the State of Idaho was contacted. Idaho is pleased to nominate a 2008 Region VIII Director for IIMC. We ask that all of Region VIII join us in supporting Stephanie Kalasz as the incoming Region Director.

**THE PHOTOS USED IN THIS NEWSLETTER WERE TAKEN DURING THE 2007 REGION VIII CONFERENCE IN SNOWMASS, CO.**



## 2012 IIMC CONFERENCE AWARDED

*See you in Oregon!*

The IIMC Board of Directors awarded its 2012 Annual Conference to Portland, Oregon.

Conference dates:

Sunday, May 20-Thursdays, May 24, 2012.

*Thank you Nebraska and Nevada for also submitting bids!*



## NEWS FROM THE DIRECTORS continued

**Stephanie Kalasz** has been a member of IIMC and the Idaho City Clerks Treasurers and Finance Officers Association (ICCTFOA) since 1999 and has attended the IIMC national conferences in Whistler B.C., Anaheim, and Atlanta in 2008. In addition, she was present at the 2004 IIMC Region VIII Conference in Boise and attends the annual ICCTFOA Conference each year since being appointed City Clerk. As a member of ICCTFOA, she has served as First Director and Second Director in Region 2; she is Co-Chair of the Awards Committee; and also serves on the Legislative and Mentoring Committees.

Stephanie graduated Magna Cum Laude from Washington State University with a Bachelor of Arts degree. She has worked for the City of Moscow for 8+ years starting in a Secretary II position in March of 1999 and was promoted after four months to Administrative Secretary/Deputy City Clerk. In 2003, she was appointed as City Clerk. Stephanie has a very diverse work background which includes working for the Political Science Department at the University of Washington. She is excited about continuing her education; enhancing her involvement; sharing her experience; and working with clerks from her Region and around the world as a part of IIMC.

### **MCEF WALK/RUN IN ATLANTA**

In an effort to express our appreciation to MCEF for supporting IIMC, your VIII Region Directors will once again participate in the MCEF Walk/Run in Atlanta. Last year, six of our states sponsored the directors in the Walk by donating \$100. We hope all of our states will make a \$100 sponsorship donation for 2008. Please contact us at either of our e-mails to let us know if your state is able to make a donation to support MCEF. **Please join us for the walk/run!**

### **EDUCATION TOP PRIORITY**

#### **IIMC MID-YEAR BOARD MEETING**

As promised, Education was at the top of the agenda at the IIMC Board of Directors Mid-Year meeting held in Orlando, October 26, 2007. President Tokar announced the formation of a Task Force to review the new Education Guidelines and implementation issues that have arisen from the membership and Institute Directors.

“Grandfathering” and the pre-approval process are the immediate topics for Task Force recommendation to the IIMC Board of Directors. Following that work, the Task Force will continue with a more comprehensive review of the Education Guidelines, including MMC levels and other education issues that have been raised. The Task Force has formulated a recommendation on grandfathering and the pre-approval process which will be presented to the IIMC Board of Directors for action in January.

#### **Director of Education Contract Renewal**

We are pleased to announce that the Board approved a two-year contract renewal with Director of Education and Research Dr. Mohammad Eftekhari. Mohammad has been an excellent resource and visionary for IIMC’s educational programs. IIMC is fortunate to have him as part of the team, and we look forward to continuing a strong and progressive relationship with him. As Region Directors, we strongly concur with Executive Director Shalby’s comments that, “Dr. Eftekhari has been extremely diligent in staying true to IIMC’s education mission.” Dr. Eftekhari has brought thoughtful insight, professional advice, and guidance to the Board in their deliberations,

compassion and flexibility in assisting Institute Directors and members with education programs and certification. Dr. Eftekhari and the entire Education Department, through their hard work and tenacity, have overcome an enormous backlog of applications while responding to an overwhelming number of inquiries from members, Institute Directors, Education Chairs, and our certification gurus in each state.

We appreciate your patience as the staff continues to work through the CMC, MMC, and Recertification applications which was complicated by the unprecedented number of phone calls and emails that were pressing for reply in light of the new guidelines.

#### **Litigation**

We are pleased to report that two of the three lawsuits have been settled. The Board maintains confidence in our legal counsel and hopes for a speedy resolution to the remaining issue.

#### **Budget Committee**

The year-end 2007 budget concluded in the black due to:

- (1) more stringent accounting procedures and better financial records;
- (2) a careful eye on spending in operations and Executive Committee travel;
- (3) experienced staff in both accounting and computer maintenance at reduced salaries; and
- (4) improved estimates for onsite conferences expenses. Other cuts included a reduction in legal fees, committee expenses, salary savings with the Executive Director performing marketing duties, and deletion of staff professional development. A profit was realized from the NOLA conference; and the Atlanta conference is estimated to make a conservative profit as well.

## NEWS FROM THE DIRECTORS continued

### **Constitution Task Force**

The Board adopted the following modifications as recommended by the Constitution Task Force and staff:

- The Executive Director shall work with a small task force or committee in conducting a search to interview and hire the Director of Education. The Executive Director, barring egregious behavior, shall not act independently to fire the Director of Education, but present to the Board a recommendation on the reasons to dismiss and receive consensus prior to firing.
- The Executive Director shall continue the practice of providing the Board a weekly communication summarizing key activities of the association.
- The Executive Director shall offer staff's comments and recommendations for each Committee report at the annual and mid-year Board meetings.
- Purchasing procedures and contract administration
- Financial records and accounting practices
- Travel should have significant benefit to IIMC. There should be an established relationship or the potential of a relationship between parties visited and IIMC. Travel should be mindful of IIMC's financial situation and in line with its current priorities. Travel is to be done as needed, not as wished.

### **International Relations**

The Board and staff supported the recommendation that:

- (1) the IIMC membership aggressively move to pursue a relationship with the clerk of their Sister City(ies) with the aim of achieving greater Region XI membership;

- (2) the study abroad program continue, perhaps every two years; and
- (3) the International Exchange Program be launched (see separate article on this exciting opportunity!).

### **Membership**

Due to the exchange rate hardship on international membership and in an effort to increase and sustain international membership, the Board approved a membership fee of \$50 US Dollars per year for Region XI. The International Relations, Marketing, and Membership Committees are working together to enhance the value of membership to our Region XI members. The Exchange Program, Study Abroad Program, and education are key areas identified for enhancement.

### **Mentoring**

The Board approved the Mentoring Committee recommendation that a Committee History notebook be created which will be forwarded to the incoming Chair for continuity. This committee was also charged this year with retiree programming. Please send any current state mentoring and retiree program information to Chair Sue Morrow at [morrows@plainfieldcharterwp.org](mailto:morrows@plainfieldcharterwp.org).

### **Program Review and Certification**

The Board approved award of CMC Experience and MMC Professional and Social Contribution points for participation in Athenian Leadership Dialogues consistent with awarding of points for similar program participation according to the provisions of the IIMC Education Guidelines. Three Athenian Leadership Dialogue sessions are being offered at the IIMC annual conference in Atlanta. Please see the conference program materials for further details.

### **Public Relations and Marketing**

This Committee continues to work on implementation of the Five-Year Marketing Plan previously approved by the Board and a subcommittee has been established to develop articles for municipal government publications. Survey results of Region X and XI members not renewing their membership included requests for more networking capabilities through the News Digest and IIMC web site, more educational sessions (fewer general sessions) at the annual conference, and additional online education programs. Some respondents cited the cost of conferences as a factor in non-renewal. The Marketing, Membership, and International Relations Committees continue to work on recommendations for the Board's consideration in May 2008.

### **Regional Restructuring**

Work of this task force continues to investigate the concept of bringing various geographic areas of Canada into the bordering regions within the United States to increase exchange of ideas, allow for cross-border region meetings, and enhance opportunities for Canadian involvement in IIMC. The State of Washington has been partnering with Canadian membership near its borders for several years and members cross the border in both directions to attend conferences and education sessions.

IIMC staff sees direct marketing and exhibiting at Provincial Association conferences as the most viable communication tool to enhance Canadian membership. Staff will create a plan on the costs involved to attend at least two Provincial Association conferences per year. The Board will consider that plan at the May 2008 meeting in Atlanta.

## NEWS FROM THE DIRECTORS continued

### Municipal Clerk Education Foundation (MCEF)

The Board considered and approved terms for the annual purchase agreement with MCEF for presentation to the MCEF Board of Directors.

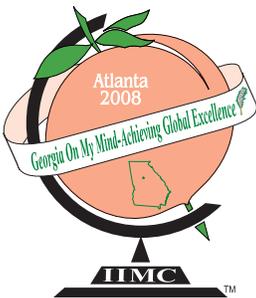
### Organization Title and Mission Statement

This Task Force Chaired by Director Allan Susen received a limited number of responses from inquiries to State/Provincial Presidents and the IIMC Board of Directors. Those few responses reflect a desire not to change the organizational name. The TF is seeking additional input from the membership.

### **2008 ANNUAL CONFERENCE IN ATLANTA, GA**

The 62nd IIMC Annual Conference will be held May 18-22, 2008, in Atlanta, GA. The Georgia Clerks and IIMC staff have designed a week filled with solid educational content and fun.

There are twelve four-hour Advanced Academy sessions scheduled for Saturday, May 17 and Sunday, May 18, 2008. This is a new format which allows for a greater number of points and offers a wider variety of topics. The conference brochure is available at [www.iimc.com](http://www.iimc.com). Take a moment to review the exciting speakers and topics offered throughout the week.



### **MCEF WORKING FOR YOU**

The Municipal Clerks Education Foundation (MCEF) is the fundraising arm of IIMC whose sole purpose is support of IIMC Education Programs and municipal clerks. As you receive your annual dues renewal form, include the \$25 supplement in your remittance and help MCEF help you! In addition to what MCEF already does for IIMC, a new opportunity has been approved to assist a member who has never attended an IIMC annual Conference to make that a reality!



If you would like more information on MCEF and the benefits of individual and Association participation, visit [www.iimc.com](http://www.iimc.com).

### **IIMC INTERNATIONAL EXCHANGE PROGRAM**

An exciting new opportunity for IIMC members will soon be available through the IIMC International Exchange Program. Two IIMC members will be selected from different countries to be exchange partners. They will host each other in turn for a minimum of one week and during that time, will participate in activities to lead to an in-depth understanding of local government in addition to experiencing social and cultural aspects of the host country. Partners are encouraged to host at least part of each visit in their homes. IIMC will provide a maximum of \$1,500 for travel expenses for each partner. Please watch for more details in the News Digest and on the IIMC web site. As the program grows, we hope to give many more members the opportunity for this once in a lifetime experience.

## THE 2008 REGION VIII CONFERENCE WILL BE HOSTED IN TUSCON, ARIZONA

## FUTURE ANNUAL IIMC CONFERENCES

2009 CHICAGO, ILLINOIS

2010 NOT YET CONFIRMED

2011 NASHVILLE, TENNESSEE

2012 PORTLAND, OREGON

SEE ADDITIONAL EDUCATIONAL OPPORTUNITIES ON PAGE 12



## NEWS FROM OUR REGION

### *Arizona*

- 191 active members this year including retirees. Half of all monies received go into the scholarship fund.
- Executive Board developed and balanced the Association's first budget
- Executive Board developed first set of written goals
- Membership Committee developed new member packet to distribute to new members to the association
- The Association is working with City of Tucson to have a great Region VIII Conference in 2008
- Communications Chair has assigned someone to become expert at CMC and MMC Application to assist those experiencing difficulty completing the application
- Communications Committee is working on updating the Association's Handbook and Resource Guide, as well as designing a brochure of what AMCA is. Also "What is a City/Town Clerk" to be available to distribute to Council's by Clerk's Week.
- Scholarship Committee fundraising efforts include creating an association cookbook, showcasing local favorite recipes, photo's of the various regions of the state, folklore, remedies, etc... to be completed by the Region VIII Conference in Tucson in 2008
- Board has made inquiries to IIMC about "On the Road" workshops and getting pre-approval for workshops and other educational opportunities. Board is working with the Arizona Secretary of State's office and IIMC to get approval for the SOS Election training to be counted towards educational points for CMC and MMC. Initial training is 40 hours, followed by an additional 10 hours of training every two years.
- The Board is discussing allowing vendors to place ads on our web site (azclerks.org)
- The Association has invited other Clerk's from other organizations to join. These include Clerks of the Board of County Health and Central Arizona Project. We anticipate additional Clerks from other organizations joining this year as the word spreads. We have approval from IIMC to invite Tribal Secretaries, who perform so many similar duties, into our association. Letters will go out during the membership drive this month.



Lynn Mulhall, MMC, Deputy City Clerk, Goodyear

## NEWS FROM OUR REGION

### *Colorado*

Greetings from snowy Colorado. The skiing is great this year, and it looks like we're in for a great summer of whitewater rafting down the Arkansas! Plan your visit today!

The new Board of the Colorado Municipal Clerks Association was sworn in at our annual Fall Conference in November. The Board is comprised of President Becky Walker (City of Cañon City), Vice President Kathryn Young (City of Colorado Springs); Treasurer Linda Smith (City of Cortez), Secretary Jay Brunvand (Town of Minturn), and Directors MJ Schillaci (Town of Telluride) and Juanita Peterson (City of Grand Junction). Our very able

2007 President Susan Phillips (City of Greenwood Village) now moves to the Past President role. 2007 was a very busy year under Susan's leadership, and I certainly have a big pair of shoes to fill.

CMCA was honored to host the Region 8 conference in Snowmass Village in November. Held in conjunction with our annual Fall Conference, it was delightful to meet and greet so many clerks from Region 8, and we sincerely appreciate the number of clerks that made the trip to join us during this wonderfully educational conference. As always, our Education Committee provided uncompromisingly fabulous training opportunities.

2008 will see continued discussions regarding the new IIMC Education Guidelines and the concerns expressed by our membership over the changes. CMCA will continue to strongly represent the needs of our membership and looks forward to a resolution that works for all of us.

Happy New Year to all!



Becky Walker, CMC, City Clerk, Canon City

## NEWS FROM OUR REGION

### *Idaho*

The Idaho City Clerks, Treasurers and Finance Officers Association (ICCTFOA) currently has a statewide membership of 257 members. We just held our annual conference on September 19th thru September 20th in Boise, Idaho. Mr. Will Berg, Clerk for the City of Meridian received the Dr. James B. Weatherby Service Award. The Dr. James B. Weatherby Award is the State's prestigious award for outstanding service. Along with myself, the current ICCTFOA executive board members consists of the following: First Vice-President is Mary Kay Bennett, City of Shoshone, second Vice-President is Richard Horner, City of Rexburg, the Immediate Past President

is Rhonda Johnson, City of Pocatello and the Secretary for the this board is Terry Sharp, City of Kellogg. Also, at our annual conference the members of ICCTFOA adopted a mentoring program. The Chair of this program is currently accepting nominations for members to serve on this committee.

The September 2008 ICCTFOA annual conference will be held in Post Falls, Idaho. We would like to invite any of our Region VIII members to attend!

The State will hold our Mountain West Institute the week of March 17th, and the institute will be located in Boise, Idaho. Dr. Stephanie Witt, professor at Boise

State University will be working with us on topics for workshops that will be beneficial for all clerks, treasurers and finance officers.

We continually encourage all districts within our State the importance to hold quarterly meetings within their district. We believe that continuing our education is a vital part in our positions as city clerks, treasurers and finance officers and strive for quality education, but also try to keep in affordable so all cities no matter what size of the city can attend and also receive valuable education.



Nila L. Jurkovich, CMC, City Clerk of Osburn

## NEWS FROM OUR REGION

### *Montana*

The Montana Clerks, Treasurers and Finance Officer's Association is anticipating holding a successful institute session May 4-10, 2008 in Billings. This will be our 27th institute. Our association, with the assistance of MSU Local Government Center, has developed a curriculum based on learning outcomes. This has provided a much better control of the institute sessions, which has enhanced the learning experience for our members.

The Montana Clerks, Treasurers and Finance Officer's Association has a State Certification Program. This year there will be 13 members receiving the Montana Certification.

The Montana Clerks, Treasurers and Finance Officer's Association web site is located a [www.mmctfoa.org](http://www.mmctfoa.org). The web site is a great resource for our members providing information on training, scholarships, certification, and more.

The Montana Clerks, Treasurers and Finance Officer's Association meets twice a year in May and October. The Executive Board and Education Committee meet in between the semi annual meetings as necessary. A semi-annual newsletter is sent to all members prior to the May and October meetings.

Our association presents a Lifetime Achievement Award each year at the annual institute to one of our own members.

Our association continues to have a fund raising event to support our state scholarship fund. Each year we have a silent auction during the League of Cities and Towns annual conference in October. This money will continue to be used to support education for the Montana Clerks.



Mary Embleton, CMC, City Clerk of Laurel



## NEWS FROM OUR REGION

### *Nevada*

In September, the Nevada Municipal Clerks' Association elected their new officers during their session at the Nevada League of Cities Conference in Winnemucca:

Patricia Norman, President  
Beverly Bridges, Vice President  
Shanell Owen, Secretary/Treasurer

During October 18 – 28th, I was fortunate enough to participate in the IIMC 2007 Study Abroad program and travel to England! It was a wonderful adventure. I sincerely hope that the program continues and I would highly recommend it to any clerk who would like to participate. I would like to extend my sincere appreciation to IIMC and Tami Kelly for putting together such a fun and educational opportunity. Also,

the members of the Society of Local Council Clerks in England welcomed us with such warmth and hospitality. I thoroughly enjoyed their conference. It was an amazing feeling to talk to the Lord Mayors, Mayors, Councillors, and Clerks (pronounced Clarks) in England. I'm sure glad that I do not have to wear a horsehair wig as the Clerk in Stratford-Upon-Avon does!

Also in October, our Past President and I sent a letter of support for the Reno-Tahoe area to host the IIMC Conference in 2012.

Our past president, Monica Martinez Simmons is now a Region VIII Director! Congratulations Monica and IIMC. I am sure you will all enjoy working

with her as much as we do! She is a very dedicated Clerk and a great leader! The University of Nevada, Reno - Extended Studies will provide an IIMC approved Municipal County Clerks Institute in July 2008.

I would like to sincerely thank our past officers:

Monica Martinez Simmons, President; Roni Ronemus, Vice President; and Becky Dresser, Secretary/Treasurer for their dedication to the Clerks' profession. They provided a welcoming environment to Clerks throughout Nevada. They were always willing to share information, provide leadership and guidance.



Patricia Norman, CMC, City Clerk of Fernley

*4th annual*

**NEVADA** ★ ★ ★ ★

**Municipal and County Clerks**

**INSTITUTE**

**Professional Development Program**

**July 21-25, 2008**

★ ★ ★ ★ ★

**Presented by University of Nevada, Reno Extended Studies in partnership with the Nevada State Municipal Clerks Association**

*For more information, contact Shera Alberti-Annunzio, Assistant Director, Professional Development and certificate programs, University of Nevada, Reno Extended Studies, (775) 784-4046 or (800) 233-8928. Email: shera@unr.edu*

## NEWS FROM OUR REGION

### *New Mexico*

The New Mexico Clerk's and Finance Officer's Association held a successful institute session and concurrent academy session in October 2007. Our annual spring clerk's meeting was held in April 2007 and was very well attended by our New Mexico Clerks. All three sessions were held in Albuquerque. Our biannual election school will be held in November, also in Albuquerque.

The association appointed a joint municipal/county election task force to try to draft a more unified election code. This is the first time in the history of our association that the municipal clerks and county clerks have even met together to discuss election issues. We feel like this was a very positive step for New Mexico.

An update to the New Mexico Clerk's Handbook was also completed this year. It was made available to all New Mexico Clerk's as well as being available on the New Mexico Municipal League's web site.

Our association continues to have ongoing fund raising events to support our state scholarship fund. This past year we held a raffle for a trip to Las Vegas, Nevada, several silent auctions, and sold mulligans at the NM Municipal League's annual golf tournament. This money will continue to be used to support education for the New Mexico Clerks.



Irma Devine, CMC, Village Clerk of Ruidoso



## NEWS FROM OUR REGION

# Utah

Greetings from beautiful snowy Utah!

This year at our business meeting held at the Utah League of Cities and Towns Fall Conference, we announced our theme for the coming year would be, "We've Got You Covered." We are committed as Board Members to always keeping our Association informed about what is going on in every aspect. This includes information from the State Legislature, our annual Spring Conference, IIMC Conference, our Institute/Academy, certifications from around the entire state, annual updates to our UMCA Handbook along with personal happenings going on with our own membership. We are truly trying to keep our Association covered in every way.

We are currently in the process of finalizing plans for our annual Spring Conference, April 16-18, 2008 in the City of Orem, at Utah Valley State College.

Our Board is working hard to provide the best education classes along with activities for all to enjoy. Our theme will also be used at our conference. A highlight of our annual conference is announcing who has been chosen to be our Recorder of the Year. Each city mayor has the opportunity to nominate their city clerk/recorder for this award after which a committee makes the selection.

We always hold our Institute and Academy in conjunction with the University of Utah the first full week of August. We have outgrown our location due to increasing attendance each year so we will be moving our meeting to a new location in the city of Sandy.

This past year we have had many of our members receive their CMC and MMC certifications. We have one city, West Valley, that has both of their recorders earning their MMC designation this

year; the first in Utah. We continue to encourage our members to get certified; to bring prestige to their positions in their respective cities. We are committed to encouraging excellence in each member of our association. We as a Board attend each city council meeting of those who have had a clerk/recorder who has received their certifications and make a presentation to honor them in front of their city council.

Last year we compiled a number of recipes from each city all over the state and made an excellent cookbook. We gave each member attending our Spring Conference a copy as a gift and presented a copy to each of our speakers; we have had many happy comments as a result. We have some available if anyone is interested.

We wish each of you a great 2008 and look forward to visiting with you at upcoming conferences!



Dana B. Pollard, CMC, City Recorder of South Ogden

## NEWS DIGEST-DOWNLOAD CURRENT AND PRIOR ISSUES

Any member wishing to access the most current News Digest can visit [www.iimc.com](http://www.iimc.com) and click on Current News Digest (under latest news) or visit the Members only link.

Downloading the current issue is a regular monthly feature to IIMC members. IIMC will send you an email informing you that the current issue is now available to download. IIMC will continue to mail hard copies to you as well.

You must be an IIMC registered user to get into the Members only link. If you have not already done so, please follow these simple steps to register:

- Go to [www.iimc.com](http://www.iimc.com)
- Place your cursor on "Members Only" on left hand side of home page
- Click on Login
- Click on "Not a Registered Member"
- Complete the form and submit only once.
- Be sure to remember your password.

You will hear back from IIMC stating that you are now a registered web site user with IIMC!

International Institute of Municipal Clerks

HOME | MEMBERS ONLY | JOIN IIMC | CONTACT US

ACADEMIC AFFILIATIONS

IIMC Distance Learning Center  
New Enrollments Begin January 2007

Professionalism in Local Government Through Education

WELCOME

Founded in 1947, the International Institute of Municipal Clerks is the leading professional association serving the needs of Municipal Clerks, Secretaries, Treasurers and Recorders and other allied associations from cities and towns worldwide.

IIMC's primary goal is to actively promote the continuing education and professional development of Municipal Clerks through extensive education programs, certification, publications, networking, annual conferences and research. As an educational catalyst, IIMC inspires Clerks to expand and advance beyond their present levels of development.

IIMC also engages in municipal research, seminars, creates professional skill development and fosters a spirit of mutual assistance and good fellowship among Municipal Clerks around the globe.

Latest News

- ✓ Pardons from Bill
- ✓ Aberdeen Dialogue Awarded Points
- ✓ New MACE Candidate Search
- ✓ Educative Tech Faces Critical
- ✓ 2008 Board Yearbook
- ✓ 2008 MACE Scholarship
- ✓ Current News Digest

## NEWS FROM OUR REGION

### Wyoming

**POPULATION:** WY consists of 99 incorporated municipalities; eight-five (85) or 86 percent of these cities and towns are communities less than 4,000 in populations.

**“PILOT” IIMC ON-LINE/ON-LAND INSTITUTE:** Not having our own state institute, the Wyoming Association of Municipalities for Clerks and Treasurers (WAMCAT) has had the unique opportunity for a three-year “pilot” On-Line/On-Land Institute. This program is in its third and final years. Graduation will be held during the 2008 WAM Convention next June in Jackson, WY.

There will be 14 clerks having the honor of graduating and receiving the monumental achievement of IIMC Certified Municipal Clerk (CMC). Six of the 14 graduates are board members to WAMCAT. Being a pilot program, there have been bumps along the road and we are very proud to have these individuals persevere in achieving their goal.

**PRESIDENT’S MISSION:** My mission as president will be to provide quality education pertaining to the daily duties of municipal clerks and treasurers. There were 21 new clerks and/or treasurers who attended our last year’s winter conference. The new faces are indicative of Wyoming’s changing profile with the growth challenges and problem solving we face every day. As Wyoming’s popular mineral resources provide energy for our nation and money for our state, we have a unique opportunity and responsibility to wisely develop our communities for the future while still maintaining who we are as Wyomingites.

**WAMCAT WINTER CONFERENCE:** Our association will be having our winter conference February 6, 7 and 8, 2008 in Casper, WY. The keynote

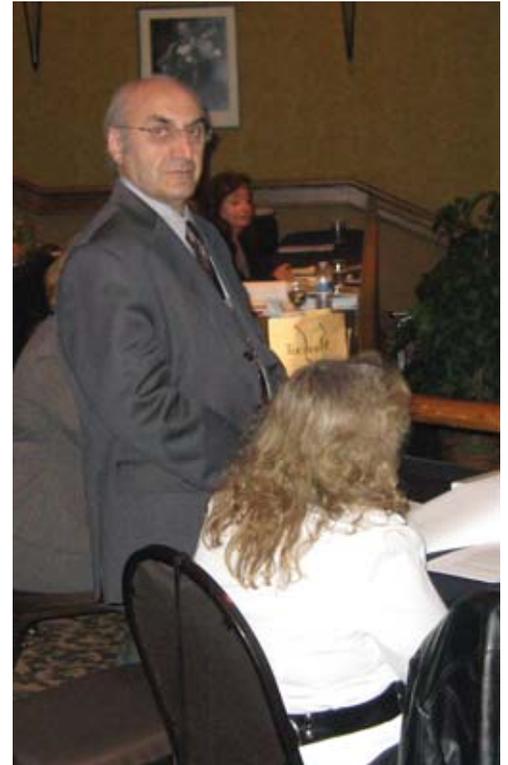
speaker is Jep Enck of Enck Resources of Fort Collins, CO. Jep’s sessions will consist of Generations in the Workplace, Organizational Change, Conflict Resolution and how they all network together. Anyone interested in attending is cordially invited. You may contact me for registration information.

**WAMCAT’S FIRST APPOINTEE TO WAM BOARD:** Cheyenne City Clerk Carol Intelkofer is WAMCAT’s first newly appointed member on the Wyoming Association of Municipalities (WAM) Board. We are excited to finally have a voice on this board consisting mostly of elected officials.

**FUNDING WYOMING:** To help balance the state’s budget, in 2001 the Wyoming Legislature de-earmarked funding to our cities and towns. In 2007, Wyoming is one of the richest states in our nation. The state has diligently put more money into the Permanent Mineral Trust Fund that statutorily required, boasting \$18 to \$20 billion in total reserves.

Unfortunately, our state legislators have not been as compelled to take care of its cities and towns as it has their “Rainy Day Account.” Each legislative session, our elected officials return to our legislators to beg for money to help with development of our communities. Wyoming’s wealth has fostered a bickering amongst our communities. The return of adequate mineral resource funds into our communities will assist in needed building and maintenance of our infrastructures.

We have a healthy state government. Now Wyoming needs to work on rebuilding healthy local communities.



## EDUCATION HONORS

<i>Member</i>	<i>Municipality</i>	<i>Certification Earned</i>
<b>NEBRASKA</b>		
Bartling, Alisha	Village of Verdigre	CMC
Bruggeman, Carol	Villages of Brock, Johnson, & Talmage	MMC
Dandliker, Tami	City of Fairbury	CMC
Johnsen, Elizabeth	Village of Stapleton	MMC
Niemier, Jennifer	City of Papillion	CMC
<b>NEVADA</b>		
Brownfield, Stacey	City of Henderson	CMC
<b>NEW MEXICO</b>		
Bray, Karen	City of Des Moines	CMC
Callahan, Martin	Village of Los Lunas	CMC
<b>UTAH</b>		
Conner, Rachelle	City of Orem	CMC
Gordon, Gretchen	City of Cedar Hills	CMC
Groesbeck, LaNice	City of Provo	CMC
Hansen, Tracy	Ogden City	CMC
Heales, Carol	Murray City Corporation	CMC
Hicks, Carel	City of West Valley City	MMC
Holje, Marilyn	Centerville City	MMC
Weaver, Donna	City of Orem	MMC

## EDUCATIONAL OPPORTUNITIES

### February 6-8, 2008

City Clerks Association of California Academy, Santa Barbara, CA

### February 11-15, 2008

Arizona Municipal Clerks Association Institute, Arizona State University Downtown Center, AZ

### March 17-21, 2008

Nebraska Municipal Clerk Institute, Kearney, NE

### March 19-21, 2008

Mountain West Institute for Clerks and Treasurers, Boise, ID

### April 4, 2008

Oregon Association of Municipal Records (OAMR) Mid-Year Academy, Klamath Falls, Oregon

### April 23-25, 2008

City Clerks Association of California Annual Conference, Bakersfield, CA

### July 21-25, 2008

Nevada Municipal and County Clerks Institute, Reno, NV

## IIMC HEADQUARTERS

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## IIMC EXECUTIVE BOARD

### PRESIDENT

Charles E. Tokar, MMC

### PRESIDENT ELECT

Dyanne C. Reese, CMC

### VICE PRESIDENT

Mary Lynne Stratta, MMC

### IMMEDIATE PAST PRESIDENT

Marcella H. O'Connor, MMC

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