



**NEVADA MUNICIPAL CLERKS' ASSOCIATION
ANNUAL MEETING
JANUARY 26, 2010
3:00 P.M.**

I. CALL TO ORDER

President Beverly Bridges called the Special Nevada Municipal Clerks Meeting to order at 3:05 p.m. via teleconference.

II. ROLL CALL

Present:

Officers:

Beverly K. Bridges, President

City of Las Vegas

Stacey Brownfield, Vice President

City of Henderson

Members:

LuAnn Holmes, City of Las Vegas

Monica Simmons, City of Henderson

Sabrina Mercadante, City of Henderson

Vicky Darling, City of Las Vegas

Becky Dresser, City of Las Vegas

Lorene Krumm, City of Boulder City

Linda Patterson, City of Sparks

Roni Ronemus, Retired City Clerk, Las Vegas

III. INTRODUCTION

President Bridges welcomed everyone on the conference call and thanked them for calling in.

IV. ITEMS OF BUSINESS

Region VIII Report – Monica Simmons, City of Henderson, Region VIII Director

Monica gave an update on the IIMC Annual Conference to be held in Reno/Tahoe – May 23-27, 2010.

She was traveling to Reno on Wednesday, January 27 to get an update from the host hotel, The Grand Sierra Resort, and to meet with several groups involved in planning the events during the conference.

IIMC Annual Conference – Reno/Tahoe, May 23-27

Stacey Brownfield gave a report on the Football Mania fundraising efforts. She reported that \$2,700 has been raised so far, with 3 winning tickets being paid out.

Beverly Bridges gave an update on the Conference Package and the Bonus Round Raffle. She commented that we have received ticket sales from all across the United States and everyone was looking forward to the drawing. Also, Beverly requested that everyone try to work on donations for the Bonus Round Raffle now that the Conference Package Raffle is over. She will work with Henderson to post pictures on the NMCA website of things already donated for the Bonus Round Raffle. Beverly also noted that SIRE will be providing the volunteer vests again this year. They have been searching for a Western style to fit the theme of the conference. Sarah from SIRE found one that was perfect, but the size limitations make it unsuitable.

Monica Simmons gave an update on the Quilt Raffle and noted that 238 tickets have been sold so far. She was going to try and get a photo to post on the NMCA website as well.

Roni Ronemus gave a report on what has been happening with the vendors and sponsorships. She commented that letters had gone out to vendors that had been identified and would start calling the vendors directly. Stacey noted that vendor packets are now available online at the IIMC website.

Monica Simmons brought up a request to allow applications for scholarships for committee members for the 2010 Reno/Tahoe Conference. Discussion took place on who would be eligible, how much the scholarship would be for and who would serve on the Scholarship Committee. It was recommended that \$2,500 should remain in the NMCA account and any funds over that amount could be available for scholarships. Shanell Owen, Secretary/Treasurer was unable to attend the conference call so there was no report on the current balances in the NMCA account. During the discussion \$500 was mentioned as an amount that could be applied for to cover the registration to the conference. It was decided that Shanell would provide an updated report on the bank account and then another teleconference would be scheduled to have a vote on whether to allow the applications to be accepted for scholarships to this conference. At the next teleconference meeting a vote will be taken on the following items; the amount of the scholarship, the minimum balance to remain in the bank account and who the members of the scholarship committee will be.

Drawing for the 2010 Reno/Tahoe Conference Package Raffle

The drawing took place for the winner of the Conference Package Raffle. The winner is Carol Jacobs from the Town of Ocean City Maryland. Pictures of the drawing and the winning ticket will be posted on the NMCA website.

NMCA By-Laws

Discussion took place on amendments to the By-Laws. Information was shared from the Annual Conference in Henderson in August 2009. Cherry Lawson and Shera Alberti-Annunzio shared valuable information at that meeting, and the consensus was to convene a committee to work on

suggested changes. Beverly will send out another copy of the By-Laws with preliminary changes outlined so that everyone can review prior to appointing a committee.

An amendment to the By-Laws was suggested to change the verbiage on the membership qualifications. Suggestions were made to add in the ability for retired Clerk's, Clerk's for other governmental agencies and other staff within a Clerk's office to be members. There was a request made by Beverly Bridges to allow Theresa Finley, Clerk for the Reno/Tahoe Airport Authority to become a member.

Motion made to amend the By-Laws to incorporate this one change, which carried unanimously. Other suggested changes will be discussed at the next teleconference meeting.

Secretary/Treasurer Report

There was no report from Shanell Owen, Secretary/Treasurer as she was unable to attend the teleconference.

Stacey Brownfield gave a report on the Fundraising Account she has been handling, with an account balance of \$31,701; and Beverly Bridges gave a report on the Fundraising Savings account with a balance of \$17,745.43; making a total fundraising amount of \$49,445.43.

General Discussion

Motion made by Beverly to accept Theresa Finley as a new member, which carried unanimously.

V. ADJOURNMENT

There being no further business or discussion, Ms. Bridges adjourned the meeting.
Nevada Municipal Clerk Association