



**NEVADA MUNICIPAL CLERKS' ASSOCIATION  
SPECIAL MEETING  
July 9, 2014  
3:00 P.M.**

**CALL TO ORDER**

President Shanell Owen called the Special Nevada Municipal Clerks Meeting to order at 3:00 p.m.

**ROLL CALL**

Present:      Officers:

Shanell Owen, President, City of Elko  
Cherry Lawson, Vice President, City of Mesquite  
Lorene Krumm, Secretary/Treasurer, City of Boulder City

Members:

Maria Aguirre, City of Henderson  
Ann Whaley, City of Henderson  
Sandra McKinley, City of Henderson  
Stacey Brownfield, City of Henderson  
Tami McKay, City of Boulder City  
Beverly Bridges, City of Las Vegas  
LuAnn Holmes, City of Las Vegas  
Teresa Gardner, City of Sparks  
Donna DiCarlo, City of Sparks

**WELCOME AND INTRODUCTION**

President Shanell Owen welcomed everyone to the Special Meeting.

**2014 NEVADA MUNICIPAL CLERK'S ACADEMY**

President Owen stated the Nevada Municipal Clerk's Academy was scheduled for July 28 through July 31, 2014 at University of Nevada, Reno. She said there were currently four people registered, and six more were needed in order to hold the academy.

A brief discussion followed regarding potential attendees and promotion of the academy.

### **SCHOLARSHIP GRANT MONEY**

President Owen stated NMCA had awarded six scholarships to attend the Clerk's Academy last year, and requested members provide input regarding if it wished to provide scholarship opportunities for the upcoming academy.

Secretary/Treasurer Krumm reported the NMCA currently had a balance of \$8,799.59.

Las Vegas City Clerk Bridges made a motion to award six \$600 scholarships for an active member to attend the 2014 Nevada Clerk's Academy; seconded by Boulder City Deputy City Clerk McKay, unanimously approved.

### **GENERAL BUSINESS**

President Owen stated the next annual meeting would be held in conjunction with the Nevada League of Cities Conference which would take place September 23 – 25, 2014 at the Texas Station in North Las Vegas. She said new NMCA officers would be elected; the term for President expired last year.

In response to a question by Las Vegas City Clerk Bridges, Henderson Assistant City Clerk Brownfield stated the NMCA website was updated by Henderson Sr. Election and Administrative Services Analyst Maria Aguirre. Assistant City Clerk Brownfield stated the information on the NMCA website was not current as Maria had not received updates from the members.

Sparks City Clerk Gardner, Las Vegas Chief Deputy City Clerk LuAnn Holmes, and Henderson Council and Commission Services Analyst Sandra McKinley expressed interest in serving on the Scholarship Committee.

President Owen stated the scholarship application could be downloaded from the NMCA website and submitted to Las Vegas City Clerk Bridges for consideration by the Scholarship Committee.

### **ADJOURNMENT**

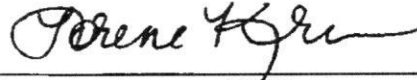
Las Vegas City Clerk Bridges made a motion to adjourn; seconded by Mesquite City Clerk Lawson; unanimously approved.

President Owen adjourned the meeting at 3:23 p.m.



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Shanell Owen  
President  
Nevada Municipal Clerk's Assoc.



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Lorene Krumm, CMC  
Secretary/Treasurer  
Nevada Municipal Clerk's Association