



**NEVADA MUNICIPAL CLERKS' ASSOCIATION
SPECIAL MEETING
June 10, 2013
3:00 P.M.**

CALL TO ORDER

President Shanell Owen called the Special Nevada Municipal Clerks Meeting to order at 3:17 p.m.

ROLL CALL

Present: Officers:

Shanell Owen, President, City of Elko
Lorene Krumm, Secretary/Treasurer, City of Boulder City

Members:

Maria Aguirre, City of Henderson
Amber Ellis, City of Henderson
Sandra McKinley, City of Henderson
Stacey Brownfield, City of Henderson
John Munoz, City of Henderson
Tami McKay, City of Boulder City
Beverly Bridges, City of Las Vegas

WELCOME AND INTRODUCTION

President Shanell Owen welcomed everyone to the Special Meeting.

2013 NEVADA MUNICIPAL CLERK'S ACADEMY

President Owen stated in order for the Academy to be held, nine people were required to attend. She noted at the time, only three had registered. She said the dates of the Academy were July 29 – August 1, 2013 at University of Nevada, Reno.

In response to a question by City Clerk Bridges, President Owen stated the academy would not be split for Certified Municipal Clerk and Master Municipal Clerk; it would be one academy.

SCHOLARSHIP COMMITTEE APPOINTMENTS

President Owen stated due to the retirement of Linda Patterson of Sparks, an appointment to the Scholarship Committee was needed to fill the vacancy.

City Clerk Bridges volunteered to serve on the Scholarship Committee.

Secretary/Treasurer Krumm moved to appoint City Clerk Bridges to the Scholarship Committee to fill the unexpired term; seconded by Deputy City Clerk McKay; unanimously approved.

SCHOLARSHIP GRANT MONEY

Secretary/Treasurer Krumm reported the balance of the NMCA account was \$8,719.41.

President Owen noted the previous year, the NMCA had awarded scholarships of \$600 each to cover the cost of the academy upon the condition the NMCA account maintained a \$5,000 balance. She said as to date, she had received one scholarship application.

In response to a question by Henderson Assistant City Clerk Brownfield, President Owens and City Clerk Bridges stated if the Nevada Clerk's Institute was not held, the scholarship money could be used to attend an out-of-state academy.

A brief discussion followed regarding the number of members planning to attend the 2013 Nevada Clerk's Institute.

Las Vegas City Clerk Bridges moved to accept six scholarship applications for \$600 each; seconded by Henderson Deputy City Clerk Ellis; unanimously approved.

President Owen stated the next NMCA meeting would be the annual meeting held in conjunction with the Nevada League of Cities in Lake Tahoe. She said she would send an email out to the membership to advise of the Institute, as well as the scholarship opportunity.

GENERAL BUSINESS

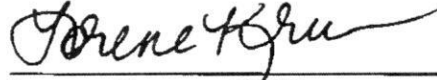
No comments were offered.

ADJOURNMENT

There being no further business, President Owen adjourned the meeting at 3:36 p.m.



Shanell Owen
President
Nevada Municipal Clerk's Assoc.



Lorene Krumm, CMC
Secretary/Treasurer
Nevada Municipal Clerk's Association