



**NEVADA MUNICIPAL CLERKS' ASSOCIATION
SPECIAL MEETING
June 14, 2012
10:00 A.M.**

CALL TO ORDER

President Shanell Owen called the Special Nevada Municipal Clerks Meeting to order at 10:00 a.m.

ROLL CALL

Present: Officers:

Shanell Owen, President, City of Elko
Lorene Krumm, Secretary/Treasurer, City of Boulder City

Members:

Sabrina Mercadante, City of Henderson
Sandra McKinley, City of Henderson
Andina Cox, City of Henderson
Stacey Brownfield, City of Henderson
Tami McKay, Boulder City
Linda Patterson, City of Sparks
Donna DiCarlo, City of Sparks

WELCOME AND INTRODUCTION

President Shanell Owen welcomed everyone to the Special Meeting.

2012 NEVADA MUNICIPAL CLERK'S ACADEMY

President Owen stated the Academy was tentatively scheduled for July 24-27, 2012 at University of Nevada, Reno. She stated to date, six members had confirmed they would be attending the academy and more were needed in order for the academy to be held.

A brief discussion followed regarding the cost of registration for the academy and the possibility of members obtaining scholarships to assist with the cost.

Secretary/Treasurer Lou Krumm noted the current balance in the NMCA account was \$9,398.05.

In response to a question by President Owen, Sabrina Mercadante proposed those attending the academy receive \$800 each. She stated travel money had not been approved in the budget; the Henderson staff had training money only.

City Clerk Patterson from Sparks stated attendees from Sparks would not be requesting scholarship money this year. She said staff had the ability to attend without receiving assistance.

Secretary/Treasurer Lou Krumm stated both she and Tami McKay would be requesting scholarship money; they had not requested the previous year and the travel and training budget had been drastically reduced.

Sabrina Mercadante proposed the scholarships cover the registration costs as long as a \$5,000 amount was maintained in the NMCA account.

Ms. Mercadante made a motion to award scholarships for \$600 in order to cover registration costs; seconded by Ms. Patterson; unanimously approved.

SCHOLARSHIP COMMITTEE

President Owen requested volunteers to serve on the scholarship committee.

Ms. Patterson volunteered to serve.

Treasurer/Secretary Krumm moved to appoint City Clerk Patterson to the Scholarship Committee; seconded by Stacey Brownfield; unanimously approved.

GENERAL BUSINESS

President Owen announced the next annual meeting of the Nevada Municipal Clerk's Association would be October 4, 2012, in conjunction with the Nevada League of Cities Conference.

President Owen stated she would advise Shera Alberti-Annunzio of UNR Extended Studies of the number of attendees planning to attend the Clerk's Academy.

ADJOURNMENT

There being no further business, President Owen adjourned the meeting at 10:20 a.m.

Shanell Owen
President
Nevada Municipal Clerk's Assoc.

Lorene Krumm, CMC
Secretary/Treasurer
Nevada Municipal Clerk's Association